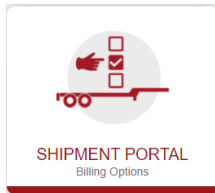
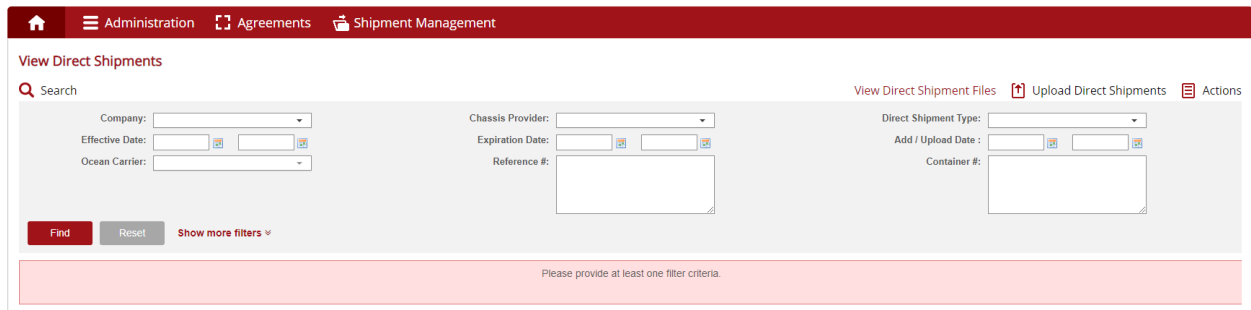


Cancelling Shipments in CCMShipments.com

The following walkthrough will show you how to manually cancel shipments that were either incorrect or mistakenly uploaded to the CCM Shipments portal.

Step 1: Opening CCM Shipments and searching shipments.

Go to CCMShipments.com and open the View Direct Shipments screen.

View Direct Shipments

Search

Company: Chassis Provider: Direct Shipment Type:

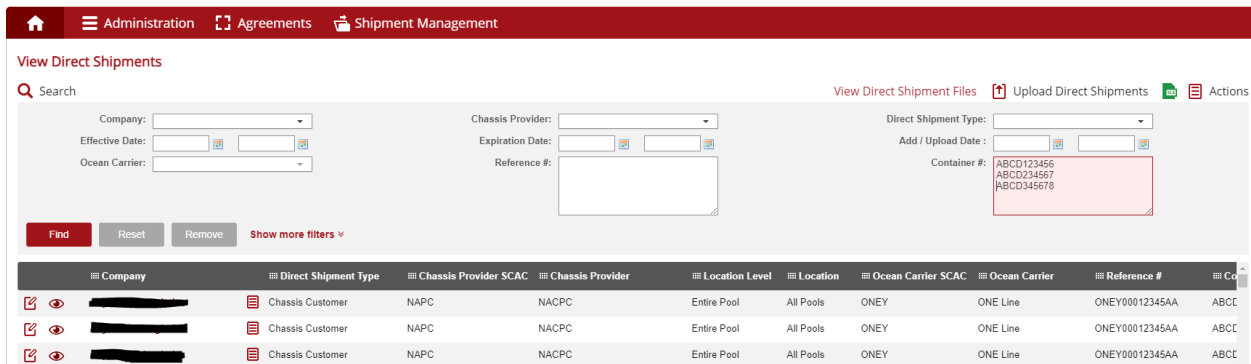
Effective Date: Expiration Date: Add / Upload Date:

Ocean Carrier: Reference #: Container #:

Find Reset Show more filters

Please provide at least one filter criteria.

Search for the exceptions you wish to cancel using any or all of the filters provided. For the sake of this walkthrough we are going to use the container# filter because it is the easiest to use when searching exceptions. Multiple containers can be searched, but shipments can only be cancelled one at a time.



View Direct Shipments

Search

Company: Chassis Provider: Direct Shipment Type:

Effective Date: Expiration Date: Add / Upload Date:

Ocean Carrier: Reference #: Container #:

Find Reset Remove Show more filters

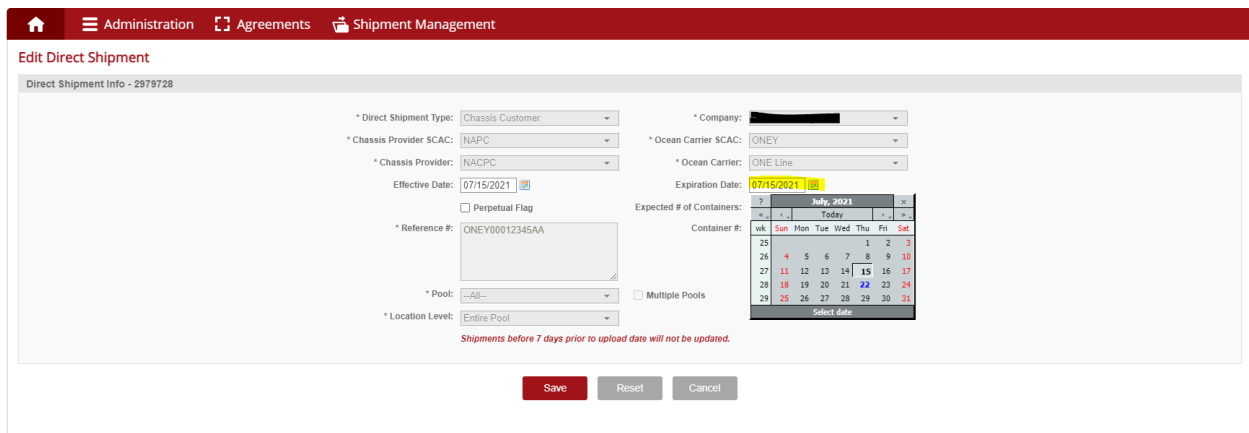
Company	Direct Shipment Type	Chassis Provider SCAC	Chassis Provider	Location Level	Location	Ocean Carrier SCAC	Ocean Carrier	Reference #	Co
	Chassis Customer	NAPC	NACPC	Entire Pool	All Pools	ONEY	ONE Line	ONEY00012345AA	ABCC
	Chassis Customer	NAPC	NACPC	Entire Pool	All Pools	ONEY	ONE Line	ONEY00012345AA	ABCC
	Chassis Customer	NAPC	NACPC	Entire Pool	All Pools	ONEY	ONE Line	ONEY00012345AA	ABCC

Step 2: Cancelling the Shipments



Enter the Edit Direct Shipment screen by using the edit button

Then use the Expiration Date field to backdate the expiration date. This function works the same way as adding exceptions, as you can only backdate an expiration up to 7 days. If the cancellation occurs on the same day as the upload, the Effective Date and Expiration date will be the same.



Then click “SAVE” and the shipment has been **cancelled**.

NOTE:

We encourage customers to analyze their shipments and cancel them as soon as possible to prevent incorrect usage from being assigned. Each day passed between upload and cancellation is the potential for the exception to match a shipment on a CCM chassis and update the usage.

For Example:

Shipment uploaded 7/22/2021, Effective date becomes 7/15/2021

Shipment cancelled 7/30/2021, Expiration date becomes 7/23/2021

If that shipment moves on a CCM chassis between 7/15 and 7/23, it will still be assigned usage based off the uploaded exception. In this scenario please contact

ChassisChoiceIssues@ccmpool.com for further assistance on this cancellation.